



Solicitation No. 21-020-QTE-0003 Corporate Tax Filings Consultant Addendum #1: Responses to Questions

This document lists questions raised by respondents regarding Solicitation NO. 21-020-QTE-0003 as of April 21, 2021, when this solicitation was originally opened.

Reminder: Deadline to submit questions: **May 26, 2021 at 2:00 pm**. Proposal submission deadline is **June 3, 2021 at 2pm**.

- 1. Question:** Could you provide a copy of the most recent filings so we could review them to better understand the entities that we would be preparing returns?

Answer: The Authority is procuring because of the need to get the entities in good standing. At this time, no copies of State filings are available. The most recent Federal filings, from 2018, can be found at the following link, along with other relevant documents for each entity. Please click or copy the following link into your browser:

https://sfha-my.sharepoint.com/:f/g/personal/rfpprocurement_sfha_org/EmGEY2GNeYpOsBqo9rp981EBmFcbkH_hvClZg5ruR10gGw?e=uZeLk4

(No documents for Valencia Gardens Development LLC are available at this time.)

- 2. Question:** Please clarify the Entity Identity for Bernal Housing.

Answer: The EIN of Bernal Housing Corporation is 94-3325955

- 3. Question:** How are the organizations structured?

Answer: Each of the organizations can be located by visiting the California Secretary of State page under "Business Search" and selecting the "Corporation Name" option.

- 4. Question:** Have the organizations filed or refiled for tax exempt (nonprofit) status with the IRS?

Answer: Yes, each Corporation has filed or refiled.

- 5. Question:** What is the tax exempt (nonprofit) designation?

Answer: Each entity is exempt under IRC section 501 (c) (3).

- 6. Question:** Have the organizations filed for nonprofit status with the State of California?

Answer: Yes, each Corporation has filed.

- 7. Question:** Please provide copies of applications, determination letters and notices:

Answer: Any relevant documents can be found at the link provided in response to Question 1.



Housing Authority of the City and County of San Francisco
Finance Department – Procurement

8. Question: What is the current status with the IRS (e.g. good standing, revoked)?

Answer: Each entity is currently in good standing with the IRS.

9. Question: What is the year of the most recent IRS Tax Filing?

Answer: The most recent IRS filings of Bernal, Plaza East, and SFHA Housing was 2018. Valencia Gardens is current with its filings.

10. Question: What Federal form(s) were filed most recently?

Answer: The most recently filed Federal form for each is the 2018 Federal returns.

11. Question: What Federal returns are unfiled?

Answer: The 2019 Federal returns of each are not filed.

12. Question: What is the current status with the State of California?

Answer: The status of each is "FTB Suspended."

13. Question: What is the year of the most recent California FTB Filing?

Answer: The most recent California FTB filing for each was 2017 Exempt Returns.

14. Question: What FTB form(s) were filed with the state of California?

Answer: SI-100 has been filed for each within the last 6 months.

15. Question: What California returns are unfiled?

Answer: 2018, 2019, and 2020 are unfiled for each. A form FTB-3500 must be filed for each as well, per the FTB Exempt unit.

16. Question: Do you have current, unresolved notices from the IRS, Calif Franchise Tax Board, California State Attorney General, or California Secretary of State?

Answer: Please refer to Question 7, any unresolved notices will be located in the link provided.

17. Question: As applicable, please provide copies of all notices for each entity.

Answer: Please refer to the link in response to Question 1.

18. Question: Who is the designated accounting Manager/Supervisor for each entity?

Answer: Each entity has a set of bylaws. The Officers for each entity are uniformly identified by job titles rather than names.

19. Question: Are the accounting records for each entity current?

Answer: Yes.



Housing Authority of the City and County of San Francisco
Finance Department – Procurement

20. Question: Does the Housing Authority Board of Commissioners oversee all four entities or does each entity have a separate board?

Answer: Each entity has a separate board.